



Upper Saddle River School District

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C. Lauren Schoen, Ed.D.
Interim Superintendent of Schools

David Kaplan
Assistant Superintendent

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MEDICATIONS

Dear Parent or Guardian:

We are writing to ask for your cooperation with our efforts to adhere to the Policy 5330, Administration of Medication, which has been adopted by the Upper Saddle River Board of Education.

The following guidelines were formulated by the New Jersey State Department of Education and will be used in our district.

Medications will be given only with:

1. Written order obtained from prescribing physicians, by parent, which identifies the **type, dosage, and purpose** of medication.
2. Written statement from the parent/guardian, giving permission to administer the medication prescribed by the physician. **This is to be brought to the Health Office by parent/guardian along with the medication, in the original container, properly labeled.**
3. **Verbal consents will not be accepted.**
4. Students may carry and self-administer medications for life-threatening illnesses only after submission of appropriate documentation to the Health Office.

Please be assured that all information will be handled in a confidential and privileged manner.

Sincerely,

C. Lauren Schoen, Ed. D.
Interim Superintendent of Schools

CLS:cd